<u>North Lancs Swimming & Water Polo Association</u> <u>16th & 17th September 2023</u> <u>Memo To All Clubs for Level 2 Meet License No. NW231623</u>

Thank you all for your entries.

Coach's passes will be available from the table near the timing suite. Food has been ordered for all coaches passes. Please let me know if you do not require this food for your coaches.

PLEASE DO NOT ARRIVE AT THE POOL TOO EARLY. Swimmers will not be allowed into the changing rooms or spectators onto the balcony until a North Lancs official gives the go ahead.

Withdrawals must be made on an official withdrawal form or by phone to Janice Whittle by text to mobile number 07951 652410 between 5:00 pm and 7:00 pm on the Friday before competition or between 8:30 am and 9.30 am and 13:00 pm and 14: 00pm on competition days. To help the event run smoothly withdrawals must be made no later than 45 minutes before the start of a session. Swimmers may be subject to a fine of £10 per event for none notification of a withdrawal. **Please withdraw in time to avoid empty lanes.**

If you have queries, please do not hesitate to contact Janice or myself.

There is a café facility again this year. Light refreshments will be available.

JOB ALLOCATIONS FOR THE SESSIONS

Please look at the list and make a note of the session for your club (you only need to provide I person unless otherwise stated).

Clubs are expected to fulfil their duty. If you can't then it is your job to find someone who can please.

Clerk of the Course (comp. steward) Session 1 LEYLAND (2 people) & PRESTON (2 people)		
Session 2	PRESTON (2 people) & Gt HARWOOD (2 people)	
Session 3	LEYLAND (2 people) & CLITHEROE (2 people)	
Session 4	LEYLAND (2 people) & PRESTON (2 people)	
Door stewards: Saturda	ay (all day) Blackpool Aquatics (2 people – arrive 8.15 am Sunday (all day) Fleetwood (2 people – arrive by 8.15 am)	
Posting Results:	Saturday session 1 Saturday session 2 Sunday session 3 Sunday session 4	Burnley BOBC Clitheroe Chorley Gt Harwood
Announcer: Lunch Time Servers:	Fleetwood SAT Blackpool SUN Blackburn & Chorley SUN	
Medal Table:	Saturday Session 1 Saturday Session 2 Sunday Session 3 Sunday Session 4	Blackburn Garstang Carnforth Lancaster

Will each club please have people on "stand-by" in case we do need extra help.

Regards and thanks for your co-operation.

Gillían Rankín