

North Lancs Swimming & Water Polo Association

Executive Committee Meeting

Monday 5th June 2017 - County Hall Preston - 7.30pm

Present: Garry Whittle (President) Bob Thompson (Secretary) Andrew Gaskell (VP) Janice Whittle (Champ Sec.) Jane Whittle (S/L Sec.)	Catherine Holmes (Garstang) Allan Howarth (Burney) Helen Jenkins (Southport) Paul Kenny (Clitheroe)	Mary Parkinson (Chorley) Catherine Rainford-Read (B/pl) Andrew Richardson (C/forth) Mali Sharkey (Lytham St. A) Jackie Wilkinson (Ormskirk).
The President welcomed everybody to the meeting, and thanked them for their attendance.		
1. Apologies had been received from: Gillian Rankin (Treasurer); Pauline Broadbent (Radcliffe); Judith Dutton (Leyland); Steve Heaps (PSC/LM); Julie Johnson (Kendal); Alison Lawson (Fleetwood); Sue Tinkler (Life Member); John Robinson (Pioneer 79); Tina Steele (Kirkham & Wesham); Ron Flude (Lancaster); John Higginbottom (Colne).		
2. The minutes of the previous meeting on 03.04.2017 were approved as a true record, as proposed by Andy Gaskell and seconded by Alan Howarth. They were then signed by the President.		
3. There were no matters arising from the minutes.		
4. No conflicts of interest were declared.		
5. There were no items of AOB which needed to be prioritised in the agenda. BT advised that the Annual Council meeting papers had been received from Swim England NW Region.		
6. Correspondence The Hon. Sec reported the following correspondence: <ul style="list-style-type: none">Application for membership from Lytham St Anne's to join swim LeagueThank you from Gillian Rankin for the flowers sent by the Association during her recent illness.A query to Swim England regarding duties and responsibilities and risk under the terms of the Swim England Insurance policy for events under the NLSWPA banner.An e-mail from Pauline Broadbent regarding the issue of insurance risk and unregistered players at Water Polo matches.		
7. Hon. Treasurer's Report The Treasurer had sent her apologies, as she was feeling unwell. She had texted the following report: Swim League Round 1 Banked £575, Expenses £47, Darwen Pool Hire £632 so a deficit of £57.		

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<p>Round 2 Banked £695, Blackpool Pool Hire £725.25 giving a deficit of £30.25. Total net cost of the two rounds so far £87.25 Money in Reserve Account at 25.5.2017 £25,019.90 Money in Current Account at 25.5.2017 £12,696.11. I have posted the £600 cheque to the Inter-Association this afternoon.</p>	
<p>8. Age Group Report</p>	
<p>Inter Association There has been a good response from those selected to swim for the team. Most were very prompt in their acceptances. T shirts have been ordered and the caps (have had to change suppliers) Get Together – in hand</p>	JW/Jaw/MP
<p>Level 3 Meet Closing date for entries Monday 26 June Catering – clubs need to ensure they check with their coaches regarding lunch so that this can be ordered. There is a separate box on the summary sheet for indicating numbers. Coaches may be given a lunch pass. Café facilities will not be available as both the spinning room and meeting room (café) will be needed for lunches for officials and coaches. I have booked both rooms for just the times required. Volunteer roles will be covered. The role allocation may be slightly different as I am hoping someone will take charge of this. Medal order in hand.</p>	JW
<p>Level 2 Meet Dates as confirmed at the last meeting – Sat/Sun 30 September/1 October Sat/Sun 21/22 October License applied for (awaiting number) Programme of events amended. (Draft distributed). Closing date for entries 10 September Information will be distributed to clubs once license number received.</p>	JW
<p>Squadrons Sunday 22 October – Reminder that this is a separate competition and any club affiliated to NLSWPA is eligible to enter.</p> <p>Janice Whittle 05.06.17</p> <p>JW circulated and sought approval for the revision to the competition programme for the Level meet, the meeting approved the revised programme.</p> <p>Andrew Richardson queried the timing of the squadrons gala, as last year some Carnforth swimmers had been taken home at lunchtime by their parents as they were tired and unable to compete in the relays. It was generally felt that the attendance was better tacked on to the Championships, rather than bringing teams on a separate date in a busy competition calendar. MP said the Sunday morning programme in the revised schedule is not too onerous to exhaust</p>	

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swimmers and AG advised that Leyland bring in extra swimmers to boost their team for the Squadrons.	
<p>9. Swim League Report</p> <p>The 2017 season is nearing its completion with the final round taking place this Saturday at Palatine.</p> <p>The first 2 rounds have taken place successfully. May I thank Fleetwood and Clitheroe for switching lanes in the division 1 gala at the last round. Despite the gala set up being completed as per the lane draw which I can verify was done correctly a glitch in the system had managed to switch the teams around. The swapping of lanes prevented a 15/20-minute delay so again thank you.</p> <p>The lane draw for the final round has been allocated based on accumulated gala points through the first 2 galas. Results from the previous galas have been sent out to clubs and can be viewed on the web. The lane draw and allocated duties for the final round have been sent out to club delegates.</p> <p>Just a reminder that the division 2 gala is the first gala to take place with times as follows:</p> <p>Admission 1.00pm Warm Up 1.15pm Start Time 1.45pm</p> <p>The division 1 gala will follow with the following times:</p> <p>Admission 3.30pm Warm Up 3.45pm Start Time 4.15pm</p> <p>An email will be sent out to club delegates Tuesday/Wednesday this week with a reminder on allocated duties. Please can I stress to representatives here tonight that those teams involved in the division 1 gala will only be allowed access to both poolside and the spectator gallery once the preceding gala has vacated the area. Please use the times given. Also for those teams on door duty, Blackburn and Lancaster please arrive no later than 20 minutes before Admission (12.40 and 3.10).</p> <p>The only negative aspect to come from the Swim League has been in relation to posts that have appeared on Social Media in relation to team's performance. All clubs will have their own policies and regulations regarding posts on social media from parents, swimmers, coaching staff etc but I would ask that in general people think twice before posting comments about other teams in the North Lancs League. The smallest of comments can create tensions. We are currently working hard to try and strengthen the relationships between clubs and develop a stronger coaching network within North Lancs and this issue does not help matters.</p> <p>Thank you to all who have been involved in the Swim League this year. This has been the first year we have used the current format for the Swim League and I believe that it has been successful and would fully recommend we continue with this format next year and beyond.</p>	JaW

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<p><i>It was agreed that it would be helpful if clubs could confirm their intentions and to compete and number of teams for the 2018 season well before the AGM in December.</i></p>	
<p>10. Water Polo</p> <p>BT advised that no report had been forthcoming and that there had been no communication from the WP section since the April meeting, other than Michael Peacock from Preston e-mailing to advise that the Preston WP section have now left the club and joined City of Preston Synchro Club, which is not affiliated to the Association.</p> <p>In line with the discussions at the April meeting BT had written to Swim England querying where the insurance risks and responsibilities lie in relation to events carried on under the North Lancs name. He had asked would a claim be made on the host club or the Association's policy? The verbal advice from Emma Langham at Swim England was that if the event was conducted under the NLSWPA umbrella, then a claim would be made against the Association's policy through Swim England. The duties to ensure that appropriate safeguards, risk assessments and procedures and policies are followed therefore rests with the Association.</p> <p>BT also referred to an e-mail from Pauline Broadbent in which she advised that an earlier enquiry to the ASA confirmed that a single unregistered player in a water polo match would invalidate the insurance for all players in the pool and that unregistered players are a common problem.</p> <p>In light of the above coupled with the lack of organisation and communication from the WP section it was felt that the exposure to a possible uninsured claim against the Association for a serious injury was too high for the Association and its officers.</p> <p>It was therefore proposed by Bob Thompson, seconded by Andy Gaskell that the WP section be immediately and indefinitely suspended from all activity under the auspices of the Association.</p> <p>The proposal was unanimously approved by all present.</p> <p>BT to write to the Chair/Secretary of all Association clubs with a WP section explaining the decision and returning the 2017 League fees.</p>	BT
<p>11. Development Committee Report</p> <p>GW reported that Steve Heaps is due to make a presentation to the assembled head coaches at lunchtime at the Level 3 meet on Saturday 15th July</p>	SH
<p>12. Handbook</p> <ul style="list-style-type: none"> • The handbook requires editing on the website. GW reported that this was largely ready. • AG is nearly ready to launch the new website. 	GW AG
<p>13. A.O.B.</p>	

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<ul style="list-style-type: none"> BT reported that the NW Region council papers had been received and nominations had to be returned by 31st July – The Executive did not wish to submit any nominations. GW appealed for volunteers to assist with running Sportsystems during the Association meets, allowing him to focus on operating the ARES timing system. GW advised that the 2018 County programme has been rejigged/revised with the 1500m/800m 400m IM & 200m Brst being held on a separate Saturday in Liverpool. Dates are as follows: <ul style="list-style-type: none"> Sat 20th January 2018 – L/pool – distance as above Sat/Sun 27th & 28th January 2018 – Manchester Sat/Sun 3rd & 4th February 2018 - Manchester 	All
17. Meetings <ul style="list-style-type: none"> The next Exec meeting is on Monday 11th September 7.30pm at County Hall 	BT
There being no further business the meeting closed at 8.35pm	