

# North Lancs Swimming & Water Polo Association

## Executive Committee Meeting

Monday 24<sup>th</sup> October 2016 - County Hall Preston - 7.30pm

<b>Present:</b> Garry Whittle (President) Bob Thompson (Secretary) Andy Gaskell (Vice President) Gillian Rankin (Treasurer) Janice Whittle (Champ Sec.)	Judith Dutton (Leyland) Catherine Holmes (Garstang) Ron Flude (Lancaster) Paul Kenny (Clitheroe) Alison Lawson (Fleetwood)	John McGinty (Pioneer 79) Mary Parkinson (Chorley) John Robinson (Pioneer) Helen Waite (F/wood WP)
	<p>The President welcomed everybody to the meeting, and thanked them for their attendance. He paid tribute to the NLSWPA swimmers who had competed in the Lancashire County team at the Inter- County Team Championships held at Ponds Forge the previous week-end. Niamh Robinson had been an outstanding Girl's Captain. GW said the whole team had swum fantastically, finishing second to a very strong Yorkshire squad. They had conducted themselves flawlessly.</p>	
1. <b>Apologies</b> had been received from: Pauline Broadbent (Radcliffe); Helen Jenkins (Southport); Steve Heaps (Preston); John Higginbottom (Colne); Sue Tinkler (Life Member); Jane Whittle (S/L Sec) Jackie Wilkinson (Ormskirk)		
2. The <b>minutes</b> of the previous meeting on 19/09/16 were approved as a true record proposed by Janice Whittle, seconded by John Robinson and signed by the President as a true record.		
3. There were no <b>matters arising</b> from the minutes.		
4. No <b>conflicts of interest</b> were declared.		
5. There were no items of <b>AOB</b> which needed to be prioritised in the agenda.		
6. The Hon. Secretary reported that no correspondence had been received since the last meeting.		
7. <b>Hon. Treasurer's Report</b> <ul style="list-style-type: none"><li>The accounts for the year ended 30.09.2016 have been circulated with the meeting papers and showed a deficit of £1,238. We did not hold the swim camp this year, so that has helped keep the deficit lower.</li><li>I propose that we change the affiliation fees to £25 and £50 for late payment after 1<sup>st</sup> January 2017.</li><li>The coaching grants and correct paperwork and receipts have taken a lot of time in last year's books. I will just return wrong paperwork this year.</li><li>Please can I ask that if clubs are making BACS payments to the Association, for ANY types of fees etc., could you please ensure that you also e-mail me a remittance advice to advise me of the amount being paid, so that I have a</li></ul>		

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<p>record of the amount coming in, rather than having to wait for the bank statement to arrive?</p>	
<p>The proposed fee increase was seconded by Janice Whittle and approved by the meeting. The affiliation form incorporating the revised fee structure will be circulated with the AGM papers and posted the website.</p>	
<ul style="list-style-type: none"> <li>GR pointed out that several member clubs had struggled to obtain receipted invoices from Shelley Whitehead at Half Fish to accompany their grant claims. It was agreed that BT would write to Shelley and cc John Robinson.</li> </ul>	<p>BT/AG BT</p>
<p><b>8. Championship/Age Group Secretary's Report</b></p> <ul style="list-style-type: none"> <li><b>Level 2 Meet – Championships &amp; Age Groups</b></li> </ul> <p>Both weekends ran very smoothly indeed with no problems at all. All clubs fulfilled their roles which I am very grateful for. Although a steward was not solely assigned for monitoring access to the changing rooms it was certainly better this year with fewer parents trying to get in. Thanks to officials and poolside personnel for helping. Thanks to Bob who ensured we had sufficient technical officials. We were able to include mentoring and “signing off” of some officials. Congratulations to those who passed their level of officiating. Thanks to Garry and those who helped in the timing suite. I have had several emails of thanks and positive feedback from clubs and coaches.</p> <p>The finals for the Championships seemed to work well, much better than having individual age group finals as in 2015. The actual programme of events will as usual be reviewed and any necessary amendments made. For example a couple of events can be moved from the lengthier sessions to the shorter sessions to even the timings. This will be discussed at the Swimming Committee and brought to the Executive meeting for ratification. The Swimming Committee will also be looking at the presentation of trophies for Championship events – something that this year although we had the trophies (repaired etc. in some cases thanks to Stewart Tinkler) we hadn't really discussed.</p> <p>In general the majority of swimmers collected their medals although there was some confusion as to medals awarded for both age group and championships. Swimmers received medals for their age group and if they made a final they received a further medal. The same has happened in previous years when awarding the badges for age groups and championships. Congratulations to Pioneer 79 for winning the overall Championship Trophy.</p> <ul style="list-style-type: none"> <li><b>Squadrons:</b></li> </ul> <p>This, I feel, was the best competition we have had for some years. There was plenty of good competition and the atmosphere was great both</p>	<p>Swim Cmttee</p>

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from poolside and spectators. It was good to see Southport entering the competition this year. Congratulations to all clubs who won trophies and medals and to Southport who won the overall Squadron Trophy. I am sure everyone enjoyed the afternoon and the younger swimmers gained some experience.

I do encourage other clubs to enter even if only one team is entered. Thanks again to all officials and poolside personnel for their help and to those in the timing suite.

- **Dev. Meet 2017:**

As suggested at the previous meeting the meet needs to be brought forward. The provisional dates I am suggesting are Saturday/Sunday 15/16 July. The programme of events seems to work but again this will be reviewed at the Swimming Committee.

Swim  
Cmttee

- **Level 2 Meet 2017:**

Following a review of the 2016 meet the L2 2017 will be discussed and planned by the Swimming Committee and ratified by the Executive. There may be some problems relating to dates but I have some thoughts on this which I will first raise with the Swimming Committee. We have to be in line with what is allowed regarding Level of meet, dates available and pool availability.

Swim  
Cmttee

- **Inter Association 2017:**

Date Sunday 25 June (TBC). Venue TBC. There is a meeting of Int. Assn. committee planned to discuss further.

JW

Paul Kenny said that several parents did not understand why Spt were competing in the Squadrons, when they had not been at the A/G & Champs. JW explained that the Squadrons was an entirely separate competition and was only held after the L2 meet for convenience, it used to be held on a separate date. BT suggested it may be useful to spell this out in the programme next year for the benefit of spectators.

John Robinson explained that the Squadrons had been good fun for both swimmers and spectators.

GW thanked JW for her work organising the L2 & Squadrons and apologised for the initial mix up with the electronic entry file.

GR requested that the 25<sup>th</sup> June is a Micro League date and asked that Micro League be advised of the competition.

JW pointed out that the second w/end of the Level 2 meet was too late to qualify for the NW region S/C Champs. BT suggested that NWR Region be

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<p>approached to ascertain if a later closing date could be set for next year, being a full month prior to the comp this year, given that all clubs process their entries electronically. GW/JW agreed to raise it with the NWR Swimming board.</p>	GW/JW
<p><b>9. Swim League Report</b></p> <ul style="list-style-type: none"> <li>The draft rules, circulated prior to the meeting were adopted as proposed by the S/L Sec, seconded by Andrew Gaskell, subject to the addition of the words "until such time as a vacancy occurs" to the end of rule 2.4 to make it clear that the club finishing at the bottom of division 2 will not be automatically expelled if there are clubs/teams wishing to join the league.</li> <li>Clubs are asked to let Jane W know in advance of the AGM if they intend to compete in 2017.</li> <li>The suggested league dates for 2017 are: <ul style="list-style-type: none"> <li>Saturday 11<sup>th</sup> February</li> <li>Saturday 22<sup>nd</sup> April</li> <li>Saturday 17<sup>th</sup> June</li> </ul> The dates and venues will be confirmed at the AGM, or earlier of pool availability is confirmed. <i>(subsequent to the meeting it has become apparent that the June date is a Micro League fixture date and therefore this date will be changed)</i> </li> <li>The lane draw for each round will be held at the AGM.</li> <li>GW advised that the pools will need to be booked for 5 hrs not 4 probably 1.00-6.00pm or 2.00-7.00pm</li> </ul>	JaW
<p><b>10. Water Polo Report</b></p> <ul style="list-style-type: none"> <li>HW advised that only two games remain to be played and the results will be circulated on completion.</li> <li>Lancaster currently hold the trophy and were requested to return it for presentation at the AGM</li> </ul>	RF
<p><b>11. Development Committee Report</b></p> <ul style="list-style-type: none"> <li>The committee had not formally met since the last Exec meeting however there had been a meeting with the coaches on the Saturday lunchtime. 20+ coaches were in attendance. We outlined the proposals regarding the proposed coach development programme and sought feedback.</li> <li>The response was very positive.</li> <li>Several coaches expressed a willingness to open-up their programmes to visiting coaches.</li> <li>Stroke clinics were deemed to be a good idea.</li> <li>The coaches particularly welcomed the opportunity to share ideas over lunch at the Assoc meets and it was felt that it should become a regular feature where specific topics could be aired.</li> <li>The development committee will now meet to firm up proposals</li> </ul>	Dev Cttee
<p><b>12. Nominations for election at the AGM</b></p> <ul style="list-style-type: none"> <li>BT reported that nomination forms had been received for each of the present officers (excepting the President &amp; Vice President who both have a year still to run).</li> </ul>	

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<ul style="list-style-type: none"> <li>A nomination had been received from Sue Tinkler with regards to the George Harris Salver. The nominee being Cherry Wilkinson from Colne ASC, for a lifetime's dedication to swimming. The nomination was unanimously approved.</li> </ul>	
<b>13. Handbook/Constitution</b> <ul style="list-style-type: none"> <li>JW circulated a draft of the <b>Operations Manual</b> regarding the organisation of the Association's meets.</li> <li>Some editing is still required to the <b>Handbook</b> on the website</li> <li><b>Trophies</b> - additional trophies are to be sourced to provide a junior trophy for each of the Championship events. Trophies are to be presented at the AGM if possible.</li> <li><b>Website</b> -AG reported that it is now up to date and he is in the process of migrating to a new domain, which he will circulate when active.</li> </ul>	GW ST/BT AG
<b>14. A.O.B.</b> There was no other business	
<b>15. Meetings</b> <ul style="list-style-type: none"> <li>The AGM will be on Monday 5<sup>th</sup> December at County Hall</li> <li>The next Exec meeting is on Monday 6<sup>th</sup> February 2017 at County Hall</li> <li>A Swimming/Development Committee meeting is to be arranged for November.</li> </ul>	BT
There being no further business the meeting closed at 8.42pm	