

# North Lancs Swimming & Water Polo Association

## Executive Committee Meeting

Monday 19<sup>th</sup> September 2016 - County Hall Preston - 7.30pm

<b>Present:</b> Garry Whittle (President) Bob Thompson (Secretary) Andy Gaskell (Vice President) Gillian Rankin (Treasurer) Janice Whittle (Champ Sec.) Jane Whittle (Swim Lge Sec) Sue Tinkler (Life Member)	Judith Dutton (Leyland) Steve Heaps (Preston) John Higginbottom (Colne) Allan Howarth (Burnley) Catherine Holmes (Garstang) Helen Jenkins (Southport) Paul Kenny (Clitheroe)	Alison Lawson (Fleetwood) Linda Ormerod (Lytham) Kath Turner (Lytham) Mary Parkinson (Chorley) John Robinson (Pioneer) Andy Timpany (Carnforth) Jackie Wilkinson (Ormskirk)
The President welcomed everybody to the meeting, and thanked them for their attendance.		
1. <b>Apologies</b> had been received from: Pauline Broadbent (Radcliffe); Julie Johnson (Kendal); Paul Maxwell (Kirkham)		
2. The <b>minutes</b> of the previous meeting on 06/06/16 were approved and signed by the President as a true record.		
3. There were no <b>matters arising</b> from the minutes.		
4. No <b>conflicts of interest</b> were declared.		
5. There were no items of <b>AOB</b> which needed to be prioritised in the agenda.		
6. The Hon. Secretary reported that the following <b>correspondence</b> had been received since the last Exec meeting: <ul style="list-style-type: none"> <li>An application for membership from Rawtenstall ASC, this was progressing, with a view to being presented to the Executive for approval, when it transpired that the club is not affiliated to the ASA. The Sec. has informed the club that ASA affiliation is a prerequisite for membership in the Association's constitution. The application has been withdrawn whilst the club consider the wider issue of ASA affiliation.</li> <li>Lancaster University Water Polo section had requested help sourcing WP officials. The Secretary had put them in touch with WP Ref Yvonne Kelley who now assisting them.</li> <li>Bonhams auctioneers have advised that the two trophies sent to auction in July raised £1,307.50 for the Association which has now been remitted to the bank.</li> <li>Pauline Broadbent (Radcliffe) had enquired whether the Association could assist the club's WP section in funding new goals. The Sec had pointed out that the Assoc does not have a general bursary, only a coaching bursary and directed the club to Swim NW which has a club grant fund and Lancashire Assoc which may have a further round of club grants.</li> </ul>		
7. <b>Hon. Treasurer's Report</b>		

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<ul style="list-style-type: none"> <li>The Treasurer circulated the latest income and expenditure figures to 19.09.2016. The bank balance was not up to date as she reported that whilst it was getting towards the end of her first year in office, she is still trying to get the bank to send statements and correspondence to her home address and they are still being sent to her predecessor. She now has a photo of the bank clerk's ID who has promised to sort the issue.</li> <li>The two trophies sold at auction on 20<sup>th</sup> July 2016 and replacements are being procured.</li> <li>All coaching grant applications need to be in before the month end for inclusion in the 2015/2016 accounts year.</li> <li>There was also a request that if clubs are paying money to the Assoc by BACS that they e-mail a remittance advice to the Treasurer, so that she has a record of funds received, rather than have to wait for the bank statement.</li> </ul>	
<p><b>8. Championship/Age Group Secretary's Report</b></p> <ul style="list-style-type: none"> <li><b>Inter Association Competition</b> As you are probably aware N Lancs finished in third place with 816.5 points, behind Liverpool &amp; District (1,032 points) &amp; Cumbria (839.5 points). Liverpool &amp; District were always going to win. NLSWPA had a battle with Cumbria and M&amp;D which then became a fight between NLSWPA &amp; Cumbria. It was slightly disappointing to finish third, but there were some good swims and the swimmers enjoyed themselves in the main. Special thanks to Jane and Mary who managed the team for the day, I know it wasn't always easy for them.</li> <li><b>Level 3 Meet</b> Although entries for this meet were down on the previous year. It was a good weekend, with no real stress at all. The main reason for fewer entries was holidays. I would suggest possibly bring the event forward by one week. (<i>there was some discussion whether to make it even earlier</i>). Next year I will make sure that speeding tickets are issued over the week-end. Thanks to all the officials and anyone who helped in any way with the running of the meet.</li> <li><b>L2 &amp; Championships - 1<sup>st</sup>, 2<sup>nd</sup>, 15<sup>th</sup> &amp; 16<sup>th</sup> October.</b> Entries are good this year. I must apologise for the error at our end with the LC to SC conversion times. All have been rectified. The other issue was some sort of "bug" in Sportsystems, as you were all informed. However everyone should have been following the QTs distributed by N Lancs and if swimmers didn't meet that criteria then they should not have been entered. The rejections could have been avoided if this was adhered to. Please in future ensure you follow the information you are given. As this is a Level 2 meet, all times submitted must have been achieved at a licensed meet and therefore on the rankings. Coaches times cannot be permitted. I encourage clubs to licence their club champs or hold a licensed time trial in your club. Times achieved at level 1-4 will allow entry into County Champs. The programme will be going to print in the next couple of days. Unfortunately, times achieved at our second weekend of competition will be too late for entry into Winter Regionals. This is something we need to look at for next year. There are some dates we are not allowed to hold a Level 2 so we do need to be careful when planning. (<i>There was some discussion on this</i>)</li> </ul>	<p>Swim Cttee JW</p> <p>JW</p>

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*point the closing date for the N West Champs was set at 10.10.16 – it was suggested that a request is made to the Region to set a later closing date, given the fact that entries are electronic, the coaches in the meeting felt that September would be too early in the training cycle to hold the meet, given that many of the have a summer break. It was agreed that the Swim Committee would consider these issues).*

Warm up schedules will be distributed along with roles for clubs. I will be adding a steward to the list of duties for the changing rooms. No parents will be allowed in the changing rooms, because of child protection issues.

Swim Cttee

JW

- **Squadrons**

Entries to be received by Sun 2<sup>nd</sup> October. Team sheets to be submitted prior to the start of the event on 16<sup>th</sup> October. If clubs have any queries with Squadrons please do not hesitate to ask.

Janice Whittle 19.09.16

Jane Whittle & Mary Parkinson reported that there had been some issues at the Inter Association with some of the older boys who appeared as if they “couldn’t be bothered”

Garry Whittle advised that Jane Whittle is now the new Regional Licensing Officer.

It was agreed that the Swimming Committee would meet before Christmas to set dates for the 2017 competitions.

## 9. Swim League Secretary's Report

### 2016 League

- Jane reported that the league has concluded and ran smoothly with the new paperwork. The Sec congratulated the following league winners:

Division 1 Preston

Division 2 Clitheroe

Division 3 Ormskirk

- **Changes to Swim League for 2017.**

These had been circulated prior to the meeting and were discussed.

- Gill Rankin queried why the age at day had moved from 31<sup>st</sup> July to 30<sup>th</sup> June. Garry explained that it was because it had been agreed that the league would conclude in June. After some discussion 30<sup>th</sup> June was agreed following a vote.
- The following amendments/additions to the draft rules were discussed and agreed:
  - Stipulate that the league will consist of a maximum number of 16 teams, with a waiting list for clubs/teams wishing to join.
  - If the leagues are full, the team finishing bottom of the second division will not be expelled from the league to make way for teams on the waiting list. Teams will only be admitted to fill vacancies left by teams deciding not to compete in the following year.
  - There will be eight teams in the first division with the balance of teams in the second division.

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<ul style="list-style-type: none"> <li>The Swim League Secretary will ascertain which teams wish to compete in the following year's competition, prior to the AGM.</li> <li>The League will operate on fixed gala dates as far as practicable taking into account the competition calendar, with Galas in February, April &amp; June.</li> <li>The fixture dates and venues will be agreed and advised to participating teams by the AGM.</li> <li>Rule 5.5 to be reworded "no swimmer having already competed for the "A" team may then swim for any lower ranked team in the same league year"</li> <li>Rule 5.8 Event 1 may be swum in any order – consistent with Event 38.</li> <li>Rule 5.9 first sentence – replace "place" with 'part'</li> <li>Rule 5.10 the points awarded need to match the number of teams in the division i.e. Eight teams points 8 through 1; Seven Teams – points 7 through 1.</li> </ul> <ul style="list-style-type: none"> <li>There was some discussion concerning venues – GW pointed out that eight lane electronics was considered essential. Pools will be booked for four hours on a Saturday say 1500-1900 to host both A &amp; B division fixtures. Consideration will be given to alternating the order of fixtures - A Division before B and vice versa.</li> <li>Steve Heaps offered to speak to PSC'S AOE operator I relation to Darwen Pool Daktronics.</li> <li>Sue Tinkler to check with Craig regarding the maximum spectator capacity at Lancaster Uni and the state of the AOE.</li> </ul>	JaW
<b>10. Water Polo Report</b> <ul style="list-style-type: none"> <li>BT advised that no report had been received.</li> </ul>	
<b>11. Development Committee Report</b> <ul style="list-style-type: none"> <li>GW reported that the committee hadn't met since the last Exec meeting.</li> <li>A coaches meeting will be convened during the second week-end of the L2 meet to discuss the proposals regarding coach development and gauge the appetite from member club head coaches.</li> <li>A flyer explaining the meeting will be distributed over the first w/end.</li> </ul>	GW
<b>12. Nominations for election at the AGM</b> <ul style="list-style-type: none"> <li>Nomination forms for officer posts were made available and need to be returned to the Hon. Sec by 7<sup>th</sup> November.</li> <li>GW enquired whether the Hon. Sec/Treasurer/Champ Sec &amp; Swim League Sec were willing to seek re-election and all confirmed that they were. The WP Sec was not present.</li> </ul>	
<b>13. Handbook/Constitution</b> <ul style="list-style-type: none"> <li>JW advised that the <b>Operations Manual</b> will be e-mailed ready for circulation</li> <li>Some editing is required to the <b>Handbook</b> on the website JW pointed out that the completion conditions need to be updated to match what actually happens!</li> <li>Trophies – GR/ST gave an update on trophies and requested all remaining trophies to be returned at the Level 2 meet.</li> </ul>	JW GW

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<b>14. A.O.B.</b> <ul style="list-style-type: none"><li>• The Hon. Sec was asked to write to Steph Slater and Thomas Hamer on their medal success at the Paralympic Games in Rio.</li><li>• John Higginbottom (Colne) reported that Cherry Wilkinson has been diagnosed with cancer and is unlikely to attend future meetings. The meeting expressed their sadness at the news and asked John to pass on their best wishes to Cherry. ST to arrange some fruit/flowers</li></ul>	BT ST
<b>15. Meetings</b> <ul style="list-style-type: none"><li>• The next Exec meeting is on Monday 24<sup>th</sup> October at County Hall</li><li>• The AGM will be on Monday 5<sup>th</sup> December at County Hall.</li></ul>	
There being no further business the meeting closed at 9.13pm	