

North Lancs Swimming & Water Polo Association

Executive Committee Meeting

Monday 18th April 2016 - County Hall Preston - 7.30pm

Present: Garry Whittle (President) Gillian Rankin (Treasurer) Bob Thompson (Secretary) Janice Whittle (Champ Sec.) Steve Heaps (Life Member) Sue Tinkler (Life Member)	Judith Dutton (Leyland) Ron Flude (Lancaster) Alan Howarth (Burnley) Catherine Holmes (Garstang) Julie Johnson (Kendal) Paul Kenny (Clitheroe) Alison Lawson (Fleetwood)	Mary Parkinson (Chorley) Andy Timpany (Carnforth) Helen Waite (F/wood WP) Cherry Wilkinson (Colne) Jackie Wilkinson (Ormskirk) Shelley Whitehead (P79)
1. The President welcomed everybody to the meeting, and thanked them for attending, particularly Julie Johnson from Kendal, attending her first meeting. He pointed out that this had been the first meeting of the Executive since Malcolm Wilson sadly passed away, in February and asked that those present observe a minutes silence in memory a much esteemed colleague.		
2. Apologies had been received from: Andy Gaskell (VP); Jane Whittle (Swim League Sec.); Paul Maxwell/Tina Steele (Kirkham); Linda Ormerod (Lytham); John Robinson (Pioneer 79);		
3. The minutes of the previous meeting on 08/02/2016 were approved and signed by the President as a true record.		
4. There were no matters arising from the minutes.		
5. No conflicts of interest were declared.		
6. There were no items of AOB which needed to be prioritised in the agenda.		
7. The Hon. Secretary reported that the following correspondence had been received since the last Exec meeting: <ul style="list-style-type: none"> • 10.3.2016 – notification of the transfer of Perkins Slade (Insurance Brokers) to Howden UK Group. • 21.03.2016 – from Perkins Slade – Hiscox Insurance Schedule: Premium £210 Cover: Contents £10k; Equipment £2k; Money £5k. • 31.03.2016 – ASA Insurance Certificate and claims notification requirements. 		
8. Hon. Treasurer's Report <ul style="list-style-type: none"> • GR circulated the management accounts covering the period to 18.04.2016. Very little had happened since the last report with one bursary having been paid out, together with the insurance and some incidental expenditure. All affiliation and league fees have now been received and total £700. • GR was waiting for the latest bank statement to confirm the current account balance (this was handed to GR at the meeting) The new signature mandate 		

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<p>has still to be put in place with the bank, which will include the change of address for statements.</p> <ul style="list-style-type: none"> • GR is to order additional wristbands to ensure we have enough stock for both forthcoming meets. • GR reminded delegates that their clubs had until the end of September to claim their bursary for this year, and there were only two more meetings before then. <p>The report was accepted by the meeting.</p>	GR/GW GR
<p>9. Championship/Age Group Secretary's Report</p> <ul style="list-style-type: none"> • JW reported that she had applied for the licence for the July Development Meet and the details will be sent to clubs, just as soon as the Licence is to hand, including publication on the website. The cut off date for entry will be 20th June. The group changing rooms will be used for marshalling. • The Championship Meet will be run at Palatine over the week-ends of 1st & 2nd & 15th & 16th October. The programme will be similar to 2015 but re-jigged into 7 sessions to facilitate the Squadrons competition in session 8. Finals will be held for Juniors (15/u) & Seniors (16/ov) for 50m & 100m events, as distinct from finals for each A/G last year. <p>Entry fees will be £4/event; coaches passes £15; Spectators £6/day or £4/session; Squadrons £5/team/event.</p> <p>The paperwork will be ready for publication by 30th June. Closing dates for entry to be set at 11th September.</p> <p>Badges will be retained for ages up to and including 15yrs. Medals will be presented to 16/ov and Championship winners, together with trophies, where applicable.</p> <ul style="list-style-type: none"> • JH reported that at the Inter Assoc Secretary's meeting everybody was happy with the November 2015 meet. The 2016 Inter Association competition is being held on Sunday 26th June at Wigan Life Centre, hosted by Central Lancs Assoc. The meet is Licensed at Level 3. Age will be at 31st December 2016. The entry fee per Association is £500 and the closing date for entry will be 1st June 2016. <p>The programme of events will be as November 2015, with the addition of three relays, as follows:</p> <ul style="list-style-type: none"> • Event 137 – Girls 4x50m Medley Relay – One girl from each age group, swum in any order. • Event 138 – Boys 4x50m Medley Relay – One boy from each age group, swum in any order. • Event 237 – Mixed Cannon Relay – One boy/girl from each age group to be swum in any order. • Points for the relays will be as for the 200m events (12 down to 7) <p>Swimmers will be restricted to a maximum of two individual swims and one relay per session.</p> <p>NLSWPA team will be drawn from the rankings as in previous years (looking at both SC & LC conversions). Notification of selected swimmers is in hand and will be completed in the next 10 days. Selected swimmers are asked to respond ASAP but by 16th May at the latest.</p> <p>A get together is planned for Sunday 19th June at Palatine to possibly include a swim session to select/train the relay teams. Kit will be distributed at that</p>	JW JW JW

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<p>time.</p> <p>JW will procure the shirts and hats.</p> <p>The swimming committee have suggested that the team manager/coach hold the position for two years. Jane Whittle & Mary Parkinson were put forward and agreed to take on the responsibility, subject to ratification by the Exec. JH also wrote to Shaun Hogarth from Kirkham & Wesham, to shadow and provide a male coaching team member, but to date she hadn't had a reply.</p> <p>The report and recommendations were accepted by the meeting as proposed by Sue Tinkler, seconded by Alan Howarth.</p>	JW
<p>10. Swim League Secretary's Report</p> <p>The Secretary had sent her apologies to the meeting having just returned from British Champs at Tollcross and the Blackpool Aqua Swim camp prior to that. The President read her report in her absence:</p> <ul style="list-style-type: none"> • There are a couple of results that need to be ratified. These will be updated this week. • There are two Division 3 fixtures which still need to be rearranged, Blackburn & Pioneer 79's home galas. Jane has not received any formal notification of the changes, in her capacity as League Secretary, and has let the clubs get on with sorting the fixtures. In Jane's opinion any open meets being targeted by clubs should have been known at the time of the fixtures meeting and are not a satisfactory excuse for changing an already agreed fixture date. Reminder emails have been sent to the clubs concerned. • The new paperwork on the website which is now in use is making the Secretary's role a lot easier. • Jane relayed her thanks to Andy Gaskell for all his prompt responses, putting things on the website. 	JaW/AG
<p>Jackie Wilkinson (Ormskirk), being one of the clubs effected by the changing of the fixture dates, expressed frustration at the two host clubs not responding to repeated requests for revised fixture dates.</p> <p>Shelley Whitehead (P79) liaised with her club by telephone/text and said she would attempt to resolve their fixture date at the end of the meeting.</p> <p>GW pointed out that all fixtures need to be completed by the end of July.</p> <ul style="list-style-type: none"> • Changes to Swim League for 2017. <p>GW further elaborated on the changes being implemented for 2017, following the Swimming Committee meeting:</p> <ul style="list-style-type: none"> • The league will comprise two teams of eight, all swimming against each other 3 times in the season. • Fixed dates will be set for the competition, once the County and Regional dates are known and will as far as possible steer clear of local Open Meets, but not wider Open Comps. The dates are likely to be in February/April/June. • The Division One & Two fixtures will be held back-to- back on the same day at either Palatine or Darwen to facilitate the use of AOE (Salt Ayre was rejected as a venue due to the lack of AOE). Timing & Scoring will be on Sportsystems. 	B/Burn P79

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<ul style="list-style-type: none"> The League Secretary will organise the Referees & Starters. Clubs will be expected to provide a qualified official and be allocated duties, similar to Arena League. Gala points will be used, replacing league points in determining relative league positions. The League Secretary is drafting the necessary rule changes for ratification at the June Exec meeting. Paul Kenny asked whether promotion/relegation will be two up/two down. GW replied that this was quite likely but had yet to be agreed. 	JaW
<p>11. Water Polo Report</p> <p>Helen Waite (Fleetwood) relayed a message from WP Sec Craig Brandwood. The full 2016 fixtures list has now been arranged and will be e-mailed over for inclusion on the website. Although some agreed fixtures are likely to change. BT raised the question of a rule change for 2017, effectively penalising both clubs if they failed to fulfil a fixture and neither conceded fault (the current rules only awards a notional win and score, if one side concedes fault). BT pointed out that Kendal finished second in 2015, having only played half their matches, ahead of Fleetwood, who played all theirs, finishing on equal points but losing out on goal difference. A discussion ensued and the matter will be reviewed before the 2017 season.</p> <p>GW has yet to contact Joanne Mountfield regarding arranging a Referee & Table Official Training within the Association, as discussed at the February meeting, however no WP club has contacted GW expressing an interest in sending candidates. Delegates from the WP clubs were reminded to advise their WP sections to contact GW if they had prospective trainees.</p>	CB/AG GW/WP Clubs
<p>12. Development Committee Report</p> <ul style="list-style-type: none"> GW explained that the Development Committee had decided not to hold the swim camp in 2016, it was felt that it was quite late to be arranging the camp. Also the Committee wanted to explore perhaps putting the budget towards coach development within the Association. The object being to help strengthen the coaching cohort across the district and in turn the quality of swimmers produced. Mentoring sessions, workshops, swim clinics and CPD were all under consideration. SH had been tasked with preparing a paper with some suggestions as to how the coach development could be implemented. SH has come up with a comprehensive list of ideas, which the Committee now need to discuss and develop. GW explained that the Region had had limited success in undertaking CPD for coaches and the member clubs would need to get behind any scheme. BT suggested that with only 20 member clubs we perhaps stood a better chance of success of gaining some traction, but only if the head coaches buy into and support the concept. CW queried whether the training was planned on being focused on junior coaches, SH explained that it was, with possible assignment of senior coaches as mentors. SW explained that there needed to be a “joined-up” rather than the current “scattergun” approach to the concept and offered her help. 	

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<ul style="list-style-type: none"> A further Dev Cttee meeting is to be arranged as soon as practicable to develop the concept further. 	Dev Com
<p>13. Individual Appointments</p> <p>The appointment of a welfare officer had been held over from the February meeting. After discussion Sue Tinkler was elected following a proposal from Gill Rankin, seconded by Cherry Willinson.</p>	
<p>14. Handbook/Constitution</p> <ul style="list-style-type: none"> JW advised that the Operations Manual is well in hand and nearly complete. Some editing is required to the Handbook on the website. Trophies <ul style="list-style-type: none"> BT advised that he and GR had consulted Bonhams in Chester over the values of the Association' Silver Trophies. Christopher Jarrey had been very helpful and had suggested that the Windsor Winter Woollies Trophy (Angel on top of a tall Corinthian column) could fetch £1,200 at auction (suggested reserve £800); the Art Deco 1930s silver swimmer may fetch £600. He suggested that any silver cups/goblets were insured for four times their scrap silver value. He also said that it was possible to pick up solid silver, non-engraved trophies from the 1940s-1960's very cheaply, at auction, for little above their scrap silver value. The price of Silver is quite low at the moment, about a third of its high in 2011. It should therefore be possible to pick up some quality trophies fairly cheaply to replace any that are worn out or no longer practical. BT suggested that the Exec sell the two trophies above, particularly the WWWT, as it is large, delicate and not practical for winners to take home. The money raised would be used to fund the refurbishment of the trophy stock and replacement trophies. BT showed three un-engraved, hallmarked sterling silver trophies which he had recently bought on EBAY for c £90-£100 each, which would provide suitable replacement trophies and were far superior to modern pressed steel trophies which cost in excess of £100. SW, coming from a military back-ground said it was a core principal in the military that Regimental Silver was not sold. A discussion ensued and it was pointed out that unlike military regiments, the Assoc did not have a permanent establishment, were it could safely and securely store silverware that had been "pensioned off". Janice W seconded BT's proposal and the meeting agreed to the motion. BT to liaise with Bonhams with a view to putting the trophies into the next available specialist Silver Auction in London. 	JW/GW BT
<p>15. A.O.B.</p> <ul style="list-style-type: none"> JW circulated leaflets concerning the National Open Water Competition on 23rd & 24th July. The Lancashire County Masters will be held on the first Sunday in September. Sue Tinkler advised that Craig needed to know who was going to host the NLSWPA website so that it could be switched over. AG is to be asked to liaise with Craig. Shelley Whitehead advised that Half Fish are running some Level 1&2 courses over week-ends and evenings at Accrington Academy to suit those in full time 	AG

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employment. Dates and details are to be passed to the Secretary for circulation to clubs.	SW/BT
16. Meetings <ul style="list-style-type: none">• The next Exec meeting is on Monday 6th June at County Hall• A Development Committee is to be arranged to further develop Steve's ideas regarding coaching development.	
There being no further business the meeting closed at 8.45pm	