

NORTH LANCASHIRE SWIMMING & WATER POLO ASSOCIATION

Minutes of the Executive Meeting Held on Monday 11th February 2013 At County Hall, Preston Commencing at 7.30pm

Present: Mrs J Whittle (President & Age Group Secretary) B Thompson (Vice Chairman) Mrs S. Tinkler (Secretary) Annette French (Treasurer), Mr G Whittle (Age Group Secretary) A Howarth (Burnley Aquatics) J Bartock (Fleetwood) J Higginbottom, (Colne ASC) R Proctor (Clitheroe Dolphins) Hannah Leeson (Garstang ASC) Craig Tinkler (Facilities Officer) Judith Dutton (Leyland Barracudas) Ron Flude (Lancaster ASC) Richard Millar & Dominic Brophy (Kirkham and Wesham ASC)

Apologies: Ashley Cocks (Life Member) M Parkinson, (Chorley Marlins) C Wilkinson (Colne ASC) S Heaps (Preston SC) Gail Rogerson (Blackpool Aquatics) Malcolm Wilson (Life Member) Sue Hill & John Instone (Great Harwood Otters) Steve Makin (Pioneer79) Alison Lawton (Fleetwood) Michelle Jones (Blackburn Centurions)

MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 3rd September 2012 were proposed AH and seconded by BT as a correct record.

MATTERS ARISING

AF will produce a form for claiming funding for courses. JW & GW to produce criteria for Life Members.

TREASURERS REPORT

Thank you to everyone who has eased me into this role.

- Firstly I'd like to report on the upper Level 3 meet which took place last month and this.

Profit at £2119.20 is half that of the meet a year ago. This is primarily due to:

- Entries £600 down
- Door takings £250 down
- Catering £1000 higher
- Mileage for Officials £600 more
- Pool hire £500 more

All the above figures approximate. This has reduced profit by about £2950. A copy of the accounts is attached.

- Secondly affiliation fees. Just awaiting Southport's. See entry on current financial position.
- We received £200 from Swim North West for hire of the piccolo board.
- Next I'd like to remind everyone of the protocol for claiming course fees as minuted last meeting. I will require an IOS receipt and a claim form signed by your club's Secretary confirming attendance.
- Lastly I would like to raise the issue of e-banking to make my role more time efficient by allowing me to check the current account more frequently. If the committee agrees I would like to start the ball rolling on this.

North Lancs upper level 3 and squadrons Jan/Feb 2013

<u>INCOME</u>		<u>EXPENDITURE (awaiting in blue – estimated)</u>		
Entry Money	Blackburn	513.00	Printing (print it)	502.00 ch521
	Blackpool	1231.00	Medals	<u>735.00</u> ch
	Burnley	780.00	Pool Hire	2434.00 ch523
	Carnforth	1295.00	Pool Hire	<u>2434.00</u> ch
	Chorley	529.00	Officials Expenses	1205.55 cash
	Clitheroe	761.00	Officials Expenses	1307.10 cash
	Colne	86.00	Envelopes/stamps	16.99 cash
	Fleetwood	708.00	Flowers	40.00 cash
	Garstang	115.00	Water	50.84 cash
	Kirkham	89.00	Print Cartridges	170.00 cash
	Lancaster	564.00	Paper	26.35 cash
	Leyland	1220.00	Wine	11.00 cash
	Ormskirk	173.00	Catering	798.60 ch519
	Pioneer	53.00	Catering	848.70 ch522
	Preston	2055.00	Badges	1205.35 ch520
			Wristbands	70.01 ch517
			ASA NW	<u>495.00</u> ch
		10172.00		
	(Cash £13, the rest cheques listed separately)			
Door Money	Sat 1	1168.10		
	Sun1	845.65		
	Sat 2	1096.00		
	Sun 2	1188.94		
	Subtotal	4298.69		
Total Income:		14470.69	Total expenditure	12351.49
Profit		<u>2119.20</u>		
Banking	176 entries cash and cheque	10172.00		
	178 door money, cash	1300.00		
Cash held		150.86		

Statement of financial position as at 09/02/2013

According to statements/passbooks:

Nationwide account		30/06/2012	38316.79
Current Account		31/01/2013	11596.71
Cash Held			150.86
Sub Total			50064.36

Deposits since statement:

UL3 Jan/Feb 13	entries	05/02/2013	10172.00
UL3 Jan/Feb 13	door money	05/02/2013	1300.00
Affiliation Fees		05/02/2013	360.00
Affiliation Fees		09/02/2013	40.00
Sub Total			11872.00
Total estimated bank and building society balance			61936.36

Unpresented cheques:

Carnforth rebate	502	393.00
Garstang rebate	516	395.00
Badges and Flashes	520	1205.35
Print it	521	502.00
JAM	522	848.70
Blackpool Council	523	2434.50
Subtotal		5778.55

Expected expenses:

Medals	735.00
Pool Hire UL3	2434.50
ASA NW	495.00
Subtotal	3664.50
Total estimated outgoings	9443.05
Estimated funds	52493.31

All the expenses for the UL3 will be looked at by the Swimming Committee.

AGE GROUP SECRETARYS REPORT

The UL3 went very well. Thanks to all those who gave their time to help. We have received very positive feedback.

A number of things will be looked at by the Swimming Committee.

- Review of the programme
- Squadrons Age Groups
- Clashes of dates
- Single ages

The Inter Association date is yet to be confirm but looks like being 23/24 Nov 2013 @ Palatine.
JH ask how the team is selected. JW explained the criteria.

WATER POLO REPORT

No Report Received

SWIM LEAGUE REPORT

Nothing as yet to report as season has just started. JW wished all the clubs Good Luck with the fixtures.

DEVELOPMENT SUB COMMITTEE

No Report meeting date set for 3rd March 2013

SUB COMMITTEES

These were appointed for 2013

All sub Committees consist of: President, Vice President, Secretary and Treasurer in addition each committee includes the following:

Swimming Committee

Age Group Secretary
Swim League Secretary
Inter Association Team Manager
Malcolm Wilson

Development Committee

Mary Parkinson
Jen Barcock
Cherry Wilkinson

Emergency Committee

Age Group Secretary
Swim League Secretary

HANDBOOK

This is still work in progress.

NL AOE EQUIPMENT

This has now been located. Executive Committee to look into selling this equipment.

ANY OTHER BUSINESS

It was felt that there is too long a gap between the September meeting and the February meeting, Only the AGM where no discussions take place regarding the day to day running of North Lancs Swimming and water Polo Association. It was therefore agreed to look at booking an extra date in November. 4th November 2013 was proposed and agreed. ST to look at booking County Hall.

A number of requests have been received re booking of courses. ST to notify clubs of places available.

Meeting closed 8.45pm