

NORTH LANCASHIRE SWIMMING & WATER POLO ASSOCIATION

**Minutes of the Executive Meeting
Held on Monday 14th February 2011
At County Hall, Preston
Commencing at 7.30pm**

Present: A J Howarth (President) (Mrs S. Tinkler (Secretary) G Rankin (Treasurer), Mr G Whittle (Age Group Secretary) Mrs J Whittle (Age Group Secretary) M Parkinson, (Chorley Marlins) Craig Tinkler (Facilities Officer) J Smith, (Leyland Barracudas) M Wilson (Bolton ASC) Andy Timpany (Carnforth Otters) Alison Lawson/Jen Bartock (Fleetwood) Bob Thompson (Ormskirk Otters) N Cowburn (Life Member) J Higginbottom (Colne ASC) Ron Flude (Lancaster ASC)

Apologies: Steve Heaps (Preston SC) Ashley Cocks (Life Member) Rose Proctor (Clitheroe) Phillipa Hocking (Garstang) Steve Makin (Pioneer 79)

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on the 6th September 2010 were proposed by GR and seconded by MW as a correct record.

MATTERS ARISING

No Matters Arising

TREASURERS REPORT

The Oct 2010 Level 3 & Jan/Feb 2011 upper Level 3 profit is in the report below, we still need some figures to complete. Mainly the 2nd weekends pool hire. The squadrons made a great income for NL, and I feel it was really enjoyed by the swimmers.

The official's expenses are higher this time but we had a lot of helpers. Affiliation has been slow in parts, please can we send out the paperwork next time, clubs are not getting it off the web site. Kendal & Lancaster University have not paid this year's affiliation; please can we write to them, I have no contact details for them. Southport is sending theirs this week.

We have outstanding invoices for the t-shirts (inter association 2010)

We had some nice comments about the NL team presentation; I feel we should do this every year.

Summary of accounts for period 1st October 2010 to 14th February 2011

| | | |
|--------------------------|------------|------------|
| Building Society Balance | 30/06/2010 | £38,310.67 |
| Bank Balance | 01/10/2010 | £15,927.59 |

Expenditure

| | |
|---------------------------|----------|
| Lancashire County Council | £ 127.50 |
| Garstang Swimming Club | £ 600.00 |
| Colne ASC | £ 600.00 |
| Perkins Slade Ltd | £ 519.09 |
| Running Imp | £ 221.66 |
| Fleetwood Swimming Club | £ 600.00 |

Total Expenditure £2,668.25

Income

| | |
|------------------|---------------------|
| Oct Level 3 | £9,117.35 |
| Jan/Feb Upper L3 | £6,353.89 estimated |
| Affiliation | £ 415.00 |

Total Income £15,886.24
 Bank Bal 01/10/2010 £15,927.59
 Total £31,813.83
 Less Expenditure £ 2,668.25
Bank Balance £29,145.58

Gillian Rankin
Hon Treasurer

A long discussion then took place with regard to the distribution of the money for the clubs. After many changes of mind and disagreements it was eventually agreed on the following:

As long as the Hon Secretary or/and the Hon Treasurer receives in writing notification of courses being held in the financial year these will be Honoured for that financial year.

This was decided due to the fact that it can sometimes take some time for certificates to be received taking the date for claiming into the next financial year.

It was also agreed by all present that any back date of courses prior to 1st October 2010 would be paid at the old rate not the new.

It was agreed that a letter and receipt from the club confirming payment of courses would be sufficient to claim funding and that a member of the club would need to attend the Executive meeting to claim the cheque.

Courses

North Lancs Swimming and Water Polo Association will provide funding for affiliated clubs as follows:

A maximum of £600 each financial year.

For payment to be agreed NL require a Letter of application and a receipt for the expenditure made by the club. NL are not stating how this money is divided the club has only to prove they have spent this money on Teaching courses.

A representative from the club will be required to attend An Executive meeting to collect the cheque.

As long as the North Lancs Secretary or Treasurer receive in writing notification of courses being held in the financial year these will be honoured for payment in that financial year.

CPD courses etc provided by North Lancs will be paid in full. Although clubs will be charged if places are booked and then not attended.

PLEASE SEE UNDER COURSES FOR COMPLETE RULING ON COURSES.

AGE GROUP REPORT

Level 3 – The competitions ran very well in spite of not having the board working. There were problems on the second Saturday, all was well on Friday evening and at 9:15 am and then just crashed. I would like to say a huge thank you to Elliot Smallwood and Amy Orrell in particular for making sure things kept moving, also Joan & Norman Cowburn and others who helped in the timing suite. Without them we would have had major problems. The galas were good and everyone did their job well. Thanks to the clubs for providing helpers to cover all the duties. Thanks also to all the officials for their support and availability.

Hopefully we will be able to select a good team for the Inter Association in May.

There were some issues which needed addressing from the swimmers and clubs before and during the galas but I did get them sorted. I was disappointed on looking through the results that some swimmers (not just from a particular club) submitted incorrect times. This is not in the good spirit of the sport. I have done some checks on the ASA rankings which has highlighted this. Swimmers, parents and coaches must realise that the document they sign ie the entry form is a legal document.

The presentation for the North Lancs Team as winners of the Inter Association in 2010 was well received.

Squadrons - Seven clubs took part and all went away with at least one medal for their club. It was good to see the swimmers enjoying themselves in this way. I have had good feedback so I think it is worth carrying on with this event. It was a bit manic at times especially for the team managers/coaches who had more than one team in an event.

The wristbands for spectators seemed to work. I will be making sure in the future that no “extras” are allowed on poolside – only coaches, swimmers, officials etc. It is hard to “police” the changing rooms but if necessary I will make that one of the club duties.

Thank you to Alan our President for presenting the awards and to anyone who helped in any way to make the galas successful.

Janice Whittle
Age Group Secretary
14.02.11

WATER POLO REPORT

No REPORT.

SWIM LEAGUE REPORT

The Fixtures meeting was held straight after the Micro League AGM and Fixtures meeting. This arrangement is proving successful and will continue.

GW will send all dates to the web site.

ANY OTHER BUSINESS

Handbook

MW has this in hand and will put on the web site.
Some concerns have been expressed about Data Protection.

Focus Group

Date for the L3 in Oct has yet to be set. This will be decided by the focus group.

AOE

It was agreed that when we get the NL Equipment back it will be stored at Salt Ayre

OFFICIALS

Booking of officials now needs to be done through North West Region due to Data Protection.

Courses:

North Lincs Swimming and Water Polo Association will provide funding for affiliated clubs as follows:

A maximum of £600 each financial year.

For payment to be agreed NL require a Letter of application and a receipt for the expenditure made by the club. NL are not stating how this money is divided the club has only to prove they have spent this money on Teaching courses.

A representative from the club will be required to attend An Executive meeting to collect the cheque.

As long as the North Lincs Secretary or Treasurer receive in writing notification of courses being held in the financial year these will be honoured for payment in that financial year.

CPD courses etc provided by North Lincs will be paid in full. Although clubs will be charged if places are booked and then not attended.

Dates for your Diary

| | |
|---------------------------------|--|
| 6 th March 2011 | Safeguarding and Child Protection |
| 6 th March 2011 | Safeguarding and Child Protection 2 |
| 22 nd May 2011 | Equity |
| 22 nd May 2011 | Team Manager |
| 10 th July 2011 | Swim Therapy 10 coaches max Book early |
| 18 th September 2011 | Safeguarding and Child Protection |
| 18 th September 2011 | Safeguarding and Child Protection 2 |

We are also looking at Swim Clinics we have the venue just need the course content dates will be announced at the next meeting.

Meeting closed 9.30pm

.