

# North Lancs Swimming & Water Polo Association

## Executive Committee Meeting

Monday 10<sup>th</sup> October 2022 7.45pm ZOOM

<p><b>Present:</b>          Andy Gaskell (President)          Bob Thompson (Acting Secretary)          Alison Lawson (Treasurer)          Janice Whittle (A/G Secretary)          Mary Parkinson (S/L Secretary)          Gillian Rankin (Life Member)          Sue Tinkler (Life Member)</p>	<p>Lindsay Hargreaves (B/burn Centurions)          Mike &amp; Michelle Littlejohn (Carnforth)          Lucy Harris (Clitheroe)          Karen Lawrenson (Fleetwood)          Julie Barber (Garstang)          Janet Cadman (Lancaster)          Jackie Wilkinson (Ormskirk)          John Robinson (P79)</p>	
<p>The President welcomed everybody to the meeting and thanked them for their attendance.</p>		<p>FAB</p>
<p><b>1. Apologies</b>          Lee Scanlan (Clitheroe)          Ron Flude (Lancaster)          Garry Whittle (Life Member)</p>		
<p><b>2. Minutes</b>          The Minutes of the meeting of 11.04.2022 were approved as proposed by AG, seconded by JR.</p>		
<p><b>3. Matters arising</b>          BT reported that the revision to the Constitution is with Swim England NW for ratification.</p>		
<p><b>4. No conflicts of interest</b> were declared.</p>		
<p><b>5.</b> There were no items of <b>AOB</b> which needed to be prioritised in the agenda.</p>		
<p><b>6. Correspondence</b>          None</p>		
<p><b>7. Hon. Treasurers Report</b></p> <p>GR &amp; AL went to RBS in Preston for a two- hour meeting to sort the mandate.          The 1 day met generated £2k profit because of only 1 day pool hire at £1,800.          Level 2 which straddles the 30<sup>th</sup> September year end and therefore the finances will be to be carried over and included in the 2023 accounts as in previous years.          We can no longer pay in cash at RBS in England however– can pay in at Nat West or the Post office for a fee. PO charge £2/ £100 change.          There were issues with people not having cash for the spectator entry fees &amp; therefore is it worth obtaining a Q card m/c?          B/pool Aquatics have sum up card m/c at 1.69% fee.          It was suggested that if a card machine was obtained that the fees be increased by 20p to 50p to cover the additional bank charge.          AL said that she supported making the Bursary conditional on the claimant club attending either the L3 or L2 meet</p>		<p>AL</p>

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<p>A lengthy discussion ensued and a decision was deferred to a future meeting – in the meantime AL &amp; BT to compare grant recipients over past few years with the list of clubs at the Association meets to identify the extent of any issue.</p> <p>AL had 4 cheques for Bursaries awaiting collection - Carnforth to collect cheque at L2 the following w/end.</p> <p>10 Clubs had claimed Bursaries in the Year Ended 30.09.2022.</p>	AL/BT
<p><b>8. A/G Sec Report</b></p> <p><b>Level 3 Sprint Meet</b></p> <p>This was a success. Twelve clubs entered the event. The feedback was very positive, and several clubs said it was good to have just a one-day meet as some parents do not want to commit to a full weekend.</p> <p><b>Level 2 Meet</b></p> <p>We have completed one weekend and look forward to our second weekend.</p> <p>Twelve clubs are competing. Entries are quite low. The decision was made to use 6 lanes rather than 8 which also helped from the officials' availability where the situation looked bleak. The meet would have been lowered to a Level 3 if we did not fulfil the required criteria. Fortunately, we did manage to have the correct numbers and qualifications to fulfil the Level 2 criteria. Hopefully the same will be for weekend 2.</p> <p>This year there was no 9 years age group. Looking at rankings very few in this age group had registered a rankings time which is a requirement for Level 2. In the past our 9 years age group has been poorly attended. However, if we are to continue with the Level 2 meet we can re-introduce this age group.</p> <p>It now seems harder to attract people to volunteer whether for officiating or general help on the day etc. I do not wish to organise the club duties in the future. I did ask if someone would take on this role, but my request was unsuccessful. Please can clubs ensure they do fulfil their role this weekend.</p> <p>Thank you to all those who helped in any way at all, officials, timing, general help etc. This is very much appreciated.</p> <p>I have looked over the last few years we have held competitions and on average 13 clubs have entered the Level 2 meet and 12 clubs entered the Level 3 meet.</p> <p>Back to 2014 – on average 12-13 clubs entered L2 each year.</p> <p>Discussion ensued concerning the low entries</p> <ul style="list-style-type: none"> <li>• It was recognised that it was a mistake to exclude 9 yr olds</li> <li>• BT suggested reverting to age at day rather than age at 31<sup>st</sup> December – as a child with a Nov/Dec birthday would otherwise be 10 for the L2 and 11 for the Lancashires, he quoted the Swim England Licence Conditions: <i>Age Groups: Level 2 Open Meets may choose as at 31st December in year of competition or age on the last day of competition. Minimum Age; 10 years if age as at 31st December, or 9 years if age on the last day of competition</i></li> <li>• It was also recognised that the entry packs need to be circulated in July prior to the summer recess</li> </ul>	

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- The dates for 2022 below were agreed and it was agreed that they be circulated to member clubs and published on the website.

Hall to be cancelled & teams accommodated on pool deck

**Proposed dates for 2023**

1<sup>st</sup> Week in July 1<sup>st</sup>/2nd July

September 23/24<sup>th</sup> & 21/22 October 2023

Pool Booked

Apply for Licence

To be posted on NLSWPA website.

**Circulate**

Lucy Harris (Clitheroe) would like more info on The Assoc & queried whether L2 was too early in season.

**9. Swim League**

Darwen Sunday 15<sup>th</sup> January (booked) 12-5.00pm

Salt Ayre Saturday 11<sup>th</sup> March - Michelle Littlejohn to check pricing

Blackpool 17<sup>th</sup> June

Need to ascertain how many clubs teams wish to compete in 2023 ready for draw at AGM

**10. AGM**

Venue – Sea View – MP to book for 8.00pm 5<sup>th</sup> December

Nominations

Three of the incumbents were prepared to stand again and were proposed as follows:

Role	Nominee	Proposer	Club	Seconder	Club
<b>Treasurer</b>	Alison Lawson	Janice Whittle	B/pool	Mary Parkinson	Chorley
<b>A/G Sec</b>	Janice Whittle	Bob Thompson	S/port	Alison Lawson	F/wood
<b>S/L Sec</b>	Mary Parkinson	John Robinson	P79	Gillian Rankin	Leyland

A new formal role was proposed and

<b>Volunteer Coordinator</b>	Gillian Rankin	Bob Thompson	S/port	Alison Lawson	F/wood
<b>Secretary</b>	Nomination awaited				

BT

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Volunteer coordinator to be formalised (GR will do) BT/AL	
<b>11. AOB</b>  <b>Trustee Registration Scheme</b> BT Drew Attention to the HMRC requirement to register trusts and nominee arrangements and the fact that unincorporated member sports clubs are likely to be caught by the requirement, where several members have signing powers over club bank accounts. Further info is awaited from Sport England/Swim England.	
There being no further business the meeting closed at 9.32pm	